RULES AND REGULATIONS FOR ET LAB

1. Students are prohibited to enter the lab unless authorized by the teacher.
2. Scan diskettes before using them.
3. Lab users must sign in and sign out the computer accordingly after use.
4. Report all problems related to the system to the teacher.
5. Be responsible when using equipment, software and facilities in the lab.
6. Do not remove or load any software into the computer without permission.
7. Do not change the settings in the computer.
8. Eating and drinking in ET lab is prohibited.
10. Uses of cell phones are not allowed in the ET lab.
11. Internet facility is strictly for educational purposes only.
12. The lab should be kept clean and tidy at all times.