

***Composition of the IQAC 2023-24***

1. **Chairperson/ Coordinator of IQAC:** Dr. Mandira Gupta
2. **Teachers to represent all levels (Assistant Professor and Associate Professor) (Three to eight):** Dr. Fozia Roohi, Ms. Neetu Sharma, Ms. Shailja Gupta, Ms. Anuradha Daheriya, Ms. Aradhana Jha.
3. **One member from the Management:** Mr. Khalid Hashmi
4. **The senior administrative officer (Office Superintendent/Manager):** Mr. Rizwan Ahmad
5. **One nominee each from the Local Society/Trust, Students and Alumni:** Prof. Ilyas Husain
6. **One nominee each from the Employer/Industrialists/Stakeholders:** Dr. Nisar Khan

Dr. (Mrs.) MANDIRA GUPTA  
Principal  
Institute Of Vocational Studies  
FC-31, Awadh Bhawan,  
Press Enclave Road, Sheikh Sarai-II,  
New Delhi-110017



## Committees under IQAC 2023-24

### 1. Programme Advisory Committee

Chairperson	-	Mr. Naushad Khalid
Director	-	Prof. (Dr.) Ilyas Husain
Convener	-	Dr. Mandira Gupta <i>MupL</i>
Member Faculty	-	Dr. Fozia Roohi (B.Ed.) <i>di</i>
	-	Ms. Sapna Rani (D.El.Ed.) <i>sha</i>
Student Representative	-	Ms. Shweta Tripathi <i>Shweta</i>
	-	Ms. Panya Sharma <i>Panya</i>

### 2. Monitoring Committee

Director/Chairperson	-	Prof. (Dr.) Ilyas Husain
Convener	-	Dr. Mandira Gupta <i>MupL</i>
Member Faculties	-	Dr. Fozia Roohi <i>di</i>
	-	Ms. Aradhana Jha <i>sha</i>
	-	Ms. Sapna Rani <i>sha</i>

### 3. Internal Complaint Committee

Chairperson	-	Prof. (Dr.) Ilyas Husain
Convener/ Principal	-	Dr. Mandira Gupta <i>MupL</i>
Member Faculty	-	Dr. Tanveer Ikram <i>di</i>
	-	Dr. Fozia Roohi
	-	Ms. Anshu Rastogi

### 4. Students Grievance Redressal and Welfare Committee

Chairperson/ Nodal Officer	-	Dr. Mandira Gupta <i>MupL</i>
Convener	-	Ms. Priyanka Gupta <i>Pri</i>
Member Faculty	-	Ms. Aradhana Jha <i>sha</i>
	-	Dr. Almas Parveen <i>almas</i>
Professional Student Counselor	-	Ms. Aakriti Lajpal
Co-opted member	-	Ms. Juveria (COMM-IT Career Academy)
Student Representative	-	Mr. Tarun <i>Tarun</i>
	-	Ms. Geeta Yadav <i>Geeta</i>

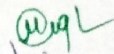


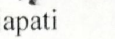
### 5. Anti-Ragging Committee

Chairperson	-	Dr. Mandira Gupta <i>MupL</i>
Convener	-	Ms. Neetu Sharma <i>Neetu</i>
Member Faculty	-	Ms. Nahid Raees <i>Nahid</i>
	-	Ms. Sapna Rani <i>sha</i>
Student Representative	-	Ms. Vaishnavi <i>Vaishnavi</i>
	-	Ms. Priyanka <i>Priyanka</i>




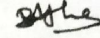

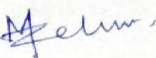
## 6. Sexual-Harassment Committee

Chairperson -  
Convener -  
Member Faculty -

Dr. Mandira Gupta   
Dr. Fozia Roohi   
Ms. Nahid Raees   
Ms. Nazia Hassan   
Mr. Lekhram Prajapati

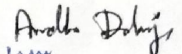


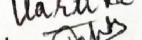

## 7. Co-Curricular Committee

Convener -  
Member Faculty -

Ms. Sangeeta Kaushik   
Ms. Aradhana Jha   
Ms. Nahid Raees   
Ms. Mubeen Zehra 




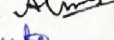
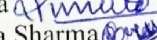

## 8. Placement Committee

Convener -  
Member Faculty -  
Student Representative -

Ms. Anuradha Daheriya   
Ms. Mubeen Zehra   
Ms. Sapna Rani   
Ms. Vartika   
Mr. Mehtab Alam 



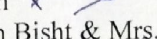
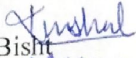



## 9. Alumni Committee

Chairperson -  
Convener -  
Member Faculty -  
Student Representative -

Dr. Mandira Gupta   
Ms. Neetu Sharma   
Ms. Nazia Hassan   
Dr. Almas Parveen   
Ms. Punita   
Ms. Panya Sharma 

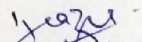

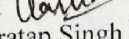

## 10. PTA Committee

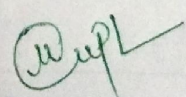
Convener- -  
Member Faculty- -  
Parent Representative -

Ms. Neetu Sharma   
Ms. Nahid Raees   
Ms. Nazia Hassan   
Mr. Kushal Singh Bisht & Mrs. Meena Bisht   
Mr. Ram Sigh Yadav & Mrs. Anita Yadav   
Mr. Deepak Sharma & Mrs. Ritu Bhardwaj   
Mr. Mithlesh Yadav & Mrs. Sita Devi 

## 11. Infrastructure Committee

Convener- -  
Member Faculty- -  
Student Representative -  
Facilitator -

Ms. Nazia Hassan   
Ms. Mubeen Zehra   
Ms. Vartika   
Mr. Yash Pratap Singh   
Mr. Baiju Joseph



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**Institute of Vocational Studies**  
**Awadh Bhawan FC-31, Institutional Area, Sheikh Sarai, Phase - II,**  
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**New Delhi-110017**

**Agenda for the Academic Session (2023-24)**

- Review and planning for quality enhancement of Academic Activities.
- Finalization of Academic Calendar as per GGSIPU prescribed B.Ed. curriculum.
- Planning of Professional Development Programmes including FDP, Seminar, Workshops and Conference for teachers and students.
- Enhancing teachers' contribution in Research and Publication.
- Review and Planning of Students Welfare activities.
- Adoption of latest ICT enabled approaches for enhanced curriculum transaction.
- Regular dissemination of information related to scholarship.
- Planning orientation programmes and activities for effective placement of students.
- Planning of educational visits and excursions for students and teachers to give a sense of cohesiveness.
- Ensuring effective performance of each committee under IQAC.
- Creating quality teachers for the society and nation by improving overall performance of students.
- Ensuring successful accomplishment of decided goals within time limits.

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