

5. Student Welfare Committee

- Chairperson - Dr. Mandira Gupta *(Signature)*
- Member Admin - Mr. Rizwan Ahmad
- Member Faculty - Ms. Priyanka Gupta (B.Ed.) *(Signature)*
- Student Representative - Dr. Rizwan Fatima Zaidi (D.El.Ed.) *(Signature)*
- Mr. Md. Alfaz (B.Ed.) *(Signature)*
- Mr. Faisal Malik (D.El.Ed.) *(Signature)*

6. Anti-Ragging Committee

- Chairperson - Dr. Mandira Gupta *(Signature)*
- Convener - Ms. Eram Aziz *(Signature)*
- Member Faculty - Ms. Nahid Raees *(Signature)*
- Ms. Neetu Sharma *(Signature)*
- Dr. Fozia Roohi *(Signature)*
- Dr. Rizwan Fatima Zaidi *(Signature)*

7. Sexual-Harassment Committee

- Chairperson - Dr. Mandira Gupta *(Signature)*
- Convener - Ms. Shailja Gupta *(Signature)*
- Member Faculty - Ms. Nahid Raees *(Signature)*
- Ms. Nazia Hassan *(Signature)*
- Ms. Sapna Rani *(Signature)*
- Mr. Lekhram Prajapati *(Signature)*

8. Co-Curricular Committee

- Chairperson - Dr. Mandira Gupta *(Signature)*
- Convener - Ms. Sangeeta Kaushik *(Signature)*
- Member Faculty - Ms. Aradhana Jha *(Signature)*
- Ms. Nahid Raees *(Signature)*
- Mr. Baiju Joseph (Admin)

9. Placement Committee

- Chairperson - Dr. Mandira Gupta *(Signature)*
- Convener - Dr. Fozia Roohi *(Signature)*
- Member Faculty - Ms. Anuradha Daheriya *(Signature)*
- Ms. Eram Aziz *(Signature)*
- Dr. Rizwan Fatima Zaidi *(Signature)*
- Ms. Priya Chaudhary *(Signature)*
- Student Representative - Mr. Md. Alfaz *(Signature)*
- Mr. Saurav *(Signature)*

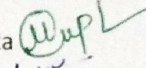
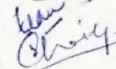
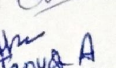
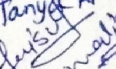


10. Alumni Committee

Chairperson

Convener

Member Faculty

Student Representative

- Dr. Mandira Gupta 
- Ms. Eram Aziz 
- Ms. Shailja Gupta 
- Ms. Sapna Rani 
- Ms. Tanya Ahuja 
- Mr. Faisal Malik 

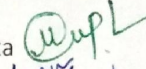
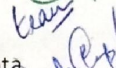
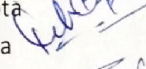
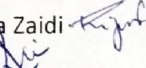
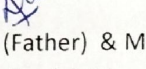
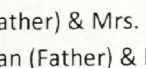
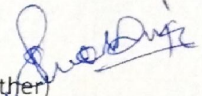
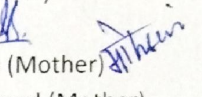
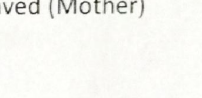
11. PTA Committee

Chairperson

Convener

Member Faculty

Parent Representative

- Dr. Mandira Gupta 
- Ms. Eram Aziz 
- Ms. Priyanka Gupta 
- Ms. Neetu Sharma 
- Dr. Rizwan Fatima Zaidi 
- Dr. Fozia Roohi 
- Mr. Pankaj Ahuja (Father) & Mrs. Shaloo Ahuja (Mother) 
- Mr. Sher Singh (Father) & Mrs. Usha Kiran (Mother) 
- Mr. Shafiullah Khan (Father) & Mrs. Mohsin Warisha (Mother) 
- Dr. Mohd. Javed Qamar (Father) & Mrs. Shaheena Javed (Mother)

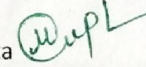

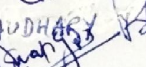
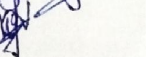

12. Infrastructure Committee

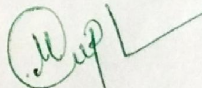
Chairperson

Convener

Member Faculty

Students Representative

- Dr. Mandira Gupta 
- Mr. Rizwan Ahmad
- Ms. Neetu Sharma 
- Ms. PRIYA CHAUDHARY 
- Ms. Swati Gupta 
- Mr. Arjun Verma 


Dr. (Mrs.) MANDIRA GUPTA
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INSTITUTE OF VOCATIONAL STUDIES

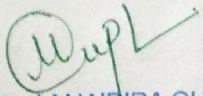
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FC-31, Sheikh Sarai Ph-II, DDA Institutional Area,

Press Enclave Road, New Delhi – 110017, Telephone No. 011227793-94

Agenda for the Academic Session (2021–2022)

- Review and Planning for quality enhancement by making effective changes in Academic Activities.
- Adoption of curriculum transaction through smart approach based upon ICT pedagogy.
- Updation of the official college website timely.
- Audit of academic and non-academic activities for smooth functioning.
- Finalization of the Academic Calendar according to the GGSIPU-prescribed Curriculum.
- Planning of FDP, Seminars, workshops, & Conferences for a mentor and mentee development.
- Effective Contribution of faculty in Research & Publication.
- Timely circulation of scholarships, alumni meetings, and placement-related news to students.
- Review and Planning of Student welfare activities by resolving their queries.
- Ensure active response of each committee for effective and advanced learning.
- Planning and procurement of more library e-resources.
- Review and Planning of college magazine, report, and journal.
- Analysis and Discussion on filling AQAR and SSR work under set time duration.


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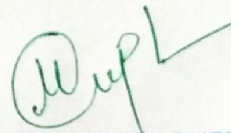
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Plan of Action and Achievements/Outcomes Report

Academic Session (2021-2022)

S. No.	Plan of Action	Achievements/Outcomes
1.	To conduct seminar/workshop/conference for mentor and mentee	<ul style="list-style-type: none">• Webinar on “Language and Literacy Learning in Multicultural Classrooms” was held on 3rd September 2021.• National E-Conference on the theme “Entrepreneurship Education Building Job Creators” was organised on 29th October 2021.• Virtual FDP on the theme “NEP 2020: Transformative Road Map for Indian Education” was conducted from 7th to 13th December 2021.
2.	To facilitate Research & Publication	<ul style="list-style-type: none">• Various faculty members contributed to peer-reviewed AIJITE and others journals significantly through their work.
3.	To improve and upgrade the infrastructural facilities	<ul style="list-style-type: none">• The campus authority made a healthy, clean and safe atmosphere like driving sensitization drive, e-waste material guidelines etc.
4.	To create a mindful and joyful learning	<ul style="list-style-type: none">• Organised five-day Van Mahotsav.• Conducted Mandala Art activity.• Provided Internship Guidance and Support.

		<ul style="list-style-type: none"> Conducted Save electricity, Save the Environment, and Kargil Vijay Diwas-related activities.
5.	To create awareness about scholarship and placement	<ul style="list-style-type: none"> Organised workshop on CTET Exam. Conducted workshop on CV Construction.
6.	To establish and review functioning of committees under IQAC	<ul style="list-style-type: none"> Frequent discussion on progress and effective functions of various work which is being done by committees.
7.	To analyse and discuss NAAC guidelines related to AQAR & SSR work	<ul style="list-style-type: none"> Discussed and distributed NAAC (AQAR/SSR) related work. Regular monitoring of feedback over the compilation and accomplishment of NAAC related targets.



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