


Composition of the IQAC 2020-22

1. **Chairperson:** Dr. Mandira Gupta
2. **Teachers to represent all levels (Assistant Professor and Associate Professor) (Three to eight):** Dr. Fozia Roohi, Dr. Gunjan Singh, Ms. Shailja Gupta, Ms. Priyanka Gupta
3. **One member from the Management:** Mr. Khalid Hashmi
4. **The senior administrative officer (Office Superintendent/Manager):** Mr. Rizwan Ahmad
5. **One nominee each from the Local Society/Trust, Students and Alumni:** Prof. Ilyas Husain
6. **One nominee each from the Employer/Industrialists/Stakeholders:** Dr. Nisar Khan
7. **One of the senior teachers as the Coordinator of the IQAC:** Ms. Eram Aziz


Dr. (Mrs.) MANDIRA GUPTA
Principal
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FC-31, Awadh Bhawan,
Press Enclave Road, Sheikh Sarai-II,
New Delhi-110017

COMMITTEES UNDER IQAC 2020-2021

1. Programme Advisory Committee

Director / Chairperson	-	Mr. Khalid Hashmi	
Convener	-	Dr. Mandira Gupta	<i>Wupl</i>
Member Faculty	-	Ms. Eram Aziz (B.Ed.)	<i>kan</i>
	-	Dr. Fozia Roohi (D.El.Ed.)	<i>kan</i>
Student Representative	-	Ms. Tanya Ahuja (B.Ed.)	<i>Tanya A</i>
	-	Mr. Faisal Malik (D.El.Ed.)	<i>Faisal Malik</i>

2. Monitoring Committee

Director	-	Mr. Khalid Hashmi	
Convener	-	Dr. Mandira Gupta	<i>Wupl</i>
Member Faculties	-	Ms. Priyanka Gupta	<i>Priyanka</i>
	-	Ms. Shailja Gupta	<i>Shailja</i>
	-	Dr. Fozia Roohi	<i>kan</i>

3. Internal Complaint Committee

Chairperson	-	Mr. Khalid Hashmi	
Principal	-	Dr. Mandira Gupta	<i>Wupl</i>
	-	Dr. Tanveer Ikram	
Member Faculty	-	Ms. Eram Aziz	<i>kan</i>
	-	Ms. Shailja Gupta	<i>Shailja</i>
	-	Ms. Anshu Rastogi	<i>Anshu</i>
	-	Ms. Juveria	<i>Juveria</i>

4. Grievance Redressal & Welfare Committee

Chairperson/ Nodal Officer	-	Dr. Mandira Gupta	<i>Wupl</i>
Member Faculty	-	Ms. Anuradha Daheriya (B.Ed.)	<i>Anuradha Daheriya</i>
	-	Ms. Shailja Gupta (B.Ed.)	<i>Shailja</i>
	-	Ms. Sapna Rani (D.El.Ed.)	<i>Sapna</i>
Co-opted Member	-	Ms. Juveria (COMM-IT Career Academy)	<i>Juveria</i>
Student Representative	-	Ms. Samiksha Mishra (B.Ed.)	<i>Samiksha</i>
	-	Ms. Ruchi (D.El.Ed.)	<i>Ruchi</i>

5. Student Welfare Committee

- Chairperson -
- Member Admin -
- Member Faculty -

- Student Representative -

- Dr. Mandira Gupta *(MupL)*
- Mr. Rizwan Ahmad
- Ms. Priyanka Gupta (B.Ed.) *(Pp)*
- Ms. Sapna Rani *(S)*
- Mr. Md. Alfaz (B.Ed.) *(M. Alfaz)*
- Mr. Faisal Malik (D.El.Ed.) *(Faisal Malik)*

6. Anti-Ragging Committee

- Chairperson -
- Convener -
- Member Faculty -

- Dr. Mandira Gupta *(MupL)*
- Ms. Eram Aziz *(Eram)*
- Ms. Nahid Raees *(Nahid)*
- Ms. Neetu Sharma *(Neetu)*
- Dr. Gunjan Singh *(Gunjan)*
- Dr. Fozia Roohi *(Fozia)*

7. Sexual-Harassment Committee

- Chairperson -
- Convener -
- Member Faculty -

- Dr. Mandira Gupta *(MupL)*
- Ms. Shailja Gupta *(Shailja)*
- Ms. Nahid Raees *(Nahid)*
- Ms. Priyanka Gupta *(Pp)*
- Ms. Sapna Rani *(S)*
- Mr. Gyanendra Shukla *(Gyanendra)*

8. Co-Curricular Committee

- Chairperson -
- Convener -
- Member Faculty -

- Dr. Mandira Gupta *(MupL)*
- Ms. Sangeeta Kaushik *(Sangeeta)*
- Ms. Priyanka Gupta *(Pp)*
- Ms. Nahid Raees *(Nahid)*
- Mr. Baiju Joseph (Admin)

9. Placement Committee

- Chairperson -
- Convener -
- Member Faculty -

- Student Representative -

- Dr. Mandira Gupta *(MupL)*
- Ms. Anuradha Daheriya *(Anuradha)*
- Dr. Fozia Roohi *(Fozia)*
- Ms. Kiran Kumari *(Kiran)*
- Ms. Juhi Bidhuri *(Juhi)*
- Mr. Md. Alfaz *(M. Alfaz)*
- Mr. Saurav *(Saurav)*

10. Alumni Committee

- Chairperson - Dr. Mandira Gupta *(MupL)*
- Convener - Ms. Eram Aziz *Eram*
- Member Faculty - Ms. Shailja Gupta *Shailja*
- Ms. Sapna Rani *Sapna*
- Student Representative - Ms. Tanya Ahuja *Tanya A.*
- Mr. Faisal Malik *Faisal Malik*

11. PTA Committee

- Chairperson - Dr. Mandira Gupta *(MupL)*
- Convener - Ms. Eram Aziz *Eram*
- Member Faculty - Ms. Priyanka Gupta *Priyanka*
- Ms. Neetu Sharma *Neetu*
- Ms. Sapna Rani *Sapna*
- Dr. Fozia Roohi *Fozia*
- Parent Representative - Mr. Pankaj Ahuja (Father) & Mrs. Shaloo Ahuja (Mother) *Shaloo*
- Mr. Sher Singh (Father) & Mrs. Usha Kiran (Mother) *Usha*
- Mr. Shafiullah Khan (Father) & Mrs. Mohsin Warisha (Mother) *Mohsin*
- Dr. Mohd. Javed Qamar (Father) & Mrs. Shaheena Javed (Mother) *Shaheena*

12. Infrastructure Committee

- Chairperson - Dr. Mandira Gupta *(MupL)*
- Convener - Mr. Rizwan Ahmad *Rizwan*
- Member Faculty - Ms. Neetu Sharma *Neetu*
- Ms. Kiran Kumari *Kiran Kumari*
- Students Representative - Ms. Swati Gupta *Swati*
- Mr. Arjun Verma *Arjun*

(MupL)
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Agenda for the Academic Session (2020–2021)

- Review and Planning for quality enhancement by making effective changes in Online Academic Activities.
- Adoption of curriculum transaction through smart approach based upon ICT.
- Updating the official college website.
- Training and Supporting teachers and learners for effective education via online mode with good infrastructural facilities.
- Finalization of the Academic Calendar according to the GGSIPU-prescribed Curriculum.
- Planning of FDP, Seminars, workshops, & Conferences for mentor and mentee development.
- Effective contribution of faculty in Research & Publication.
- Timely circulation of scholarship and placement-related news to students.
- Review and Planning of Student welfare activities by resolving their queries.
- Ensure active response of each committee for effective learning.
- Discussion on the student-teacher progress through the creative teaching-learning process.
- Planning of procurement of more library resources including e-learning.
- Review and Planning of college magazine, annual report, and journal.
- Discussion on filling the affiliation and accreditation work with all IQAC members.

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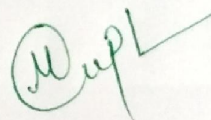
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Plan of Action and Achievements/Outcomes Report

Academic Session (2020-2021)

S. No.	Plan of Action	Achievements/Outcomes
1.	To conduct seminar/workshop/conference for mentor and mentee	<ul style="list-style-type: none">• Webinar on “Beyond the Pandemic: Reinventing Horizons” was held on 16th July 2020.• National E-Conference on the theme “National Education Policy 2020: Policy Recommendations & Reflections” was organized on 27th November 2020.• Online FDP on the theme “Approach towards Effective Teaching” was conducted from 17th to 23rd December 2020.
2.	To facilitate Research & Publication	<ul style="list-style-type: none">• Contribution of faculty members in Peer-Reviewed Journal of College – AIJITE and others outside publications.
3.	To improve and upgrade the infrastructural facilities	<ul style="list-style-type: none">• The campus authority did new purchases for online infrastructural support and the faculty members and students were trained to utilise the same to enhanced teaching-learning process.
4.	To create a mindful and joyful learning	<ul style="list-style-type: none">• Introduction of the Activity was based on Diversity in India.• Organised many activities based on creating awareness about Covid-19.• Internship Guidance and Support were provided.

5.	To create awareness about scholarship and placement	<ul style="list-style-type: none"> During the Pandemic, What's App group was created to facilitate the students with professional skills and placement related queries.
6.	To establish and review functioning of committees under IQAC	<ul style="list-style-type: none"> The monitoring committee was formed, and the teacher's handbook was developed and student's rule book was revised.
7.	To discuss and creation of criterion-wise SSR and AQAR teams	<ul style="list-style-type: none"> The SSR and AQAR work was discussed in detail and criterion wise work was divided among team members. The NAAC guidelines were analysed and discussed in detail for obtaining guidance and timely completion of work.



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