Date: 28th March, 2014

To
Dr. K. Rama
North Region
National Assessment and Accreditation Council
Bangalore

Sub: Submission of the report of accreditation activities during 2013-14 session

Dear Madam,

Please find attached the brief report of post accreditation activities taken up by Institute of Vocational Studies during session 2013-14 for your kind information.

Thanks & Regards

Dr. Niranjana Soperna
Principal
Institute of Vocational Studies

Enclosure: Report Attached
NAAC REPORT

Department of Teacher Education

Institute of Vocational Studies

New Delhi Affiliated to Guru Gobind Singh Indraprastha University New Delhi

Was accredited with GSPA of 3.02 and awarded Grade A by National Assessment and Accreditation in March 2011

The following is the report of the Post Accreditation activities taken up during the year 2013-14 for maintaining quality in education

Institute of Vocational Studies is involved in imparting quality education because it is only through education we can eradicate the evils and empower the downtrodden, socially backwards and minority community. This empowerment can be brought by strengthening the capacity of its individuals, providing skill based education, shaping the attitudes and behaviour. Institute of Vocational Studies is making conscientious efforts to bring excellence by imparting quality education. The Institutes plan of action and strategies of implementation are according to its vision and mission and for this we are diligently striving for excellence in scholastic and co-scholastic spheres.

Curricular / Scholastic Aspects

The prime objective of Institute of Vocational Studies is to provide quality education and the results of B.Ed students reflects the same.

- 96 students appeared in the final examinations held in May 2013, all secured first division and 85.41% got distinctions, pass percentage is 100%.
- 75% of B.Ed students are employed in various Private and Government schools and the remaining are pursuing higher education in reputed universities such as GGSIPU, Jamia Millia Islamia, University of Delhi and IGNOU.
- 75 students cleared CTET examination.
- Internship programme was successfully conducted in various private and Government schools of Delhi. The private schools included Delhi Public School, New Green Field School, South Delhi Public School, Andhra Public School, Malviya Public School, Khadija Tul Kubra Girls Public School and St. John’s School.
- Use of ICT by faculty is ensured by preparations of NTeQ lesson plan in various subjects.
- Case Study and Action Research were undertaken by every students under the supervision of the faculty. Various problems related to Teaching and learning was thus solved using Action Research.

Teaching Learning and Evaluation

Assessment of the Teaching courses is done through feedback system. Data is collected from students, alumni, employees & academic experts.

The admission process has been streamlined. This year the quality of students who sought admission has shown remarkable improvement as there is awareness about the quality provided in the institution. There is total transparency regarding reservation policy. Physically challenged candidates have been allowed to use Laptop during teaching practice. Efforts have been made to create conducive environment for Teaching-Learning process.
Best Practices for Students Support

➤ **Grievance Cell**: At IVS, every student is given individual attention and a separate cell has been made for redressal of grievances. The cell is actively involved in providing academic as well as personal counseling, according to the felt needs.

➤ **Placement cell**: The placement cell is actively engaged in dissemination of information regarding vacancies in various schools. The vacancies are displayed on the notice board and updated every week. Also, regular co-ordination with the principal of schools is also held for this purpose.

➤ **Innovative Practices**: The institute tries to bridge the gap between theory and practice and provide quality education by introducing many innovative practices.

**Workshops and Extension lectures**: In this academic year, very useful and informative workshops & extension lectures were organized for the students

➤ Professor L.C. Singh gave an interesting lecture on Micro Teaching before the onset of teaching practice.

➤ An extension lecture by Prof. Ilyas Husain on the topic “Action Research” was conducted.

➤ Professor M.C Sharma gave his valuable insights on the topic “Recent Trends in Educational Technology” to our students.

➤ Extension lecture on “Right to Education” by Dr. Nahar Singh was also organized.

➤ An extension lecture was organized on the topic of ‘Continuous and Comprehension Evaluation’ by expert from Jamia Millia Islamia.

➤ “Communication Skill” extension lecture was organized by faculty from Springdales School, Pusa Road Delhi.

**Job Fair**

Students of B.Ed participated in the Job Fair organized by GGSIPU University various reputed schools from all over Delhi conducted on the spot interviews and a number of B.Ed students were seemed and called for demo classes in their respective schools. A number of students are in process of being selected as recruitment process is still going on.

**Recreational Activities**

➤ Educational Trip to NCERT was organized for all the IVS students on 4th March, 2014.

➤ A Trip to Pachmarhi was organized for IVS students from 25th March to 29th March, 2014.

**Other Activities**

➤ The institute is making conscientious efforts to provide a learner friendly environment.

➤ Guidance and Counseling is a permanent feature of the institute.

➤ Mock interviews, extension lectures, career orientation, resume writing are organized.

➤ E portal has been constantly updated.

➤ Question Bank is made available for students.

**Co-Scholastic Aspects**

We need a curriculum in which creativity, innovativeness and development of human being as a whole is needed in addition to learning in cognitive domain. Thus development of co-scholastic
aspects of the personality is also needed to be considered by each institution. Keeping this in view, IVS is organizing various Co Curricular Activities for holistic development of their students.

- Value education is inseparable part of the education as discussed in NCF-2005 for this Institute of Vocational Studies provides opportunities to all its students to internalize the values and manifest it in desirable manner. The value clarification, imbibitions and internalization was well presented in the form of plays and presentation in various schools of Delhi by our B.Ed students. It received immense appreciation by school authorities.
- Community service was undertaken with great zeal and dedication by B.Ed students. This year community service was conducted in collaboration with NGO “Earth Saviours Foundation”. This NGO is well known and well appreciated and is doing quality work for various social causes. Our students worked there on four Saturdays for 5 hours each. They participated in various activities like spreading the message of No Honking, Cleanliness of Old People, Care of Old Age Inmates, Food distribution, teaching of illiterate and poor etc. Their efforts were well appreciated and certificates were provided.
- Various cultural events were celebrated with enthusiasm. Various inter house and inter departmental events were organized on the eve of Independence Day, Janmasthami, Teacher’s Day, Diwali, Christmas, Lohri, Republic Day, Basant Panchami and International Women’s Day.
- Various competitions were organized in Singing, Dancing, Collage Making, Poster Making, Matka Decoration, Creative Writing
- Cultural Festival of College “SPANDAN” was organized on 20th and 21st February, 2014. Twenty One colleges from Delhi participated in various events namely AV Presentation, Quiz Competition, Junkyard, Rangoli Making, Mask Making & Slogan Writing.
- B.Ed students also participated in various events organized by other colleges namely Sirifort College, Surajmal College, Vidya Training Institute etc.
- Anugoonj is the cultural festival of GGSIP University. B.Ed students participated and reached up to finals of Anugoonj.
- Faculty members as well as students took active part in Harit Prithvi Celebration by Eco Club organized on 28th February, 2014.
- Awadh sports was organized and students participated with full zest.
- Students also participated in University sports events.

Faculty Development Programme

Internal Quality Assurance Cell of IVS organized various lectures / discussions on the following topics.

- Instructional Leadership
- Action Research
- Recent Trends in Educational Technology
- Right to Education
- Micro Teaching
- Research in Education
- Techno - Pedagogic Competency

- Two faculty members attended 5 Day Workshop on “Human Rights & Professional Ethics” organized by GOSIPU.
- One faculty presented a research paper in an Instructional Seminar on Education organized by UNESCO in Collaboration by Jamia Millia Islamia.
➢ Three faculties presented papers in an International Conference held at Khalsa College of Education, Amritsar.
➢ Various research papers were presented in National and International Seminars.
➢ One faculty presented paper in National Conference organized by RIE, Ajmer.
➢ Research papers of faculties were published in National and International Journals.
➢ One faculty submitted Ph.D Thesis.

Publications

IQAC of Institute of Vocational Studies is bringing out various publications.

1. Biannual Journal on Education (AIJITE) 2 issues were released i.e. September 2013 and March 2014.
2. Awadh Radiance – College Magazine for students.

Infrastructure

➢ Labs: The various labs in the Department namely education technology lab with N-Computing technology, computer lab, science lab, psychology lab, and S.U.P.W. lab are well equipped and constantly upgraded from time to time.
➢ Library: The institute also boasts of a computerized library with sufficient and latest number of books and a separate wing for ETE. Also facilities like INFLIB Net and DELNET are provided.

Following Activities are proposed

➢ National seminars on “Developing Technologically Competent Teacher”.
➢ Two day workshop on “NTeQ Model”.
➢ A series of Lecture on:
  • Professional ethics
  • Value Education
  • Development of Resource material
  • Development of life skill & soft skills.

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