



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	INSTITUTE OF VOCATIONAL STUDIES
Name of the head of the Institution	Dr. Niranjana Soperna
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01129257793
Mobile no.	9717807222
Registered Email	principalivs@awadh.org.in
Alternate Email	principalivs2018@gmail.com
Address	FC-31, SHEIKH SARAI , PH-II, INSTITUTIONAL AREA, PRESS ENCLAVE ROAD
City/Town	New Delhi
State/UT	Delhi
Pincode	110017

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Nirnajana Soperna			
Phone no/Alternate Phone no.		01129257793			
Mobile no.		9717807222			
Registered Email		principalivs@awadh.org.in			
Alternate Email		principalivs2018@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.awadh.org.in/Documents/aqar2015-16.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.awadh.org.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.63	2017	28-Mar-2017	28-Mar-2022
6. Date of Establishment of IQAC			01-Sep-2010		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Workshop	07-Oct-2016 1		150		

Conference	03-Feb-2017 1	200
FDP	26-Dec-2016 5	250
FDP	19-Jun-2017 5	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IVS	0	NIL	2017 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Annual MagazineAwadh Radiance 2. Biannual Journal 3. Annual Report 4. News letter (Biannual) 5. Mock Interviews (Students) 5. Research and Development 6. Faculty Development Programme 7. Outreach and Extension Activities 8. ICT Integrated Pedagogies

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Annual Magazine, Biannual Journal, Annual Report, Newsletter, FDP/ Seminar/ Conference	Released and Conducted Successfully
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	20-Sep-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes Institution well planned mechanism for delivery of curriculum and documentation. Under IQAC, the curriculum is reviewed by academic committee and academic calendar is prepared for whole year. Students and Teachers are required to stick and plan their academic work accordingly. As per academic requirements time table is prepared for smooth accomplishment of curricular activities. Teachers are assigned their charges according to their expertise. Practical are one of the important aspect of B.Ed. curriculum considering this internal and external practical, teaching practice, seminars related to practical component are regularly organized. B.Ed. programme commenced semester wise. A well planned assessment procedure is followed by institution. The college organize various CCA and outreach programmes - visits, cultural programmes etc. for the fullest development of prospective teachers. The college adopts innovative multiple variety of teaching methods to orient teachers with different aspects of curriculum. As B.Ed. is a 2 year programme, IVS focuses on quality enrichment of students with this view , FDP, seminar and conferences are organized in the current session. For documentation purpose and to provide an enriched outlook institute publishes Newsletter and annual reports

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development

NA	NA	Nil	0	0	urship	NA
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching Practice	99
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>During the year 2016-17 the institution has regular meetings with staff, management and other stakeholders to discuss the functioning of the institution with respect to curriculum, teaching learning process and evaluation system. The institution organized the meeting frequently to understand the functioning in a systematic manner. Along with the feedback there is separate counselling of the students if they face any issue regarding the same. The head of the institution frequently meet students in the classroom to discuss about the</p>

faculty, classroom system the examination, and sports activities, laboratory works etc. to discuss the curriculum component and also about the improvisation if required. Accordingly further actions is been taken accordingly after interacting with the students the head of the institution also conduct meeting on the basis of the responses from the students a regular check is thus followed to improvise curriculum, teaching-learning process and overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	100	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	100	0	9	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	1	1	1	0
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, In Institute of Vocational Studies the students mentoring system is available. An effective student mentoring system is practiced in the college. Each mentor is allotted with 6-10 students under the student mentoring system. Students activities like academic performance, co-curriculum, extra-curricular achievements, social welfare activities, career progress, and the details of parent meetings registered in the student mentoring system. Student mentors (teachers) observe student's continuously and their academic achievements and all their activities are discussed with them. Any issues or problem such as in disciplinary issues, health issues, family problems, fee related issues short attendance, career related guidance, Government policies of scholarship etc., are discussed and counselled with care. The aim of student mentorship: • To enhance teach – student relationship. • To enhance student's academic performance and attendance. • To resolve the problems and queries of students. • To monitor the student's regularity and discipline. • To enable the parents to know about the performance of regulating of their child. In Institute of Vocational studies the family member maintain all the necessary information mentors are supposed to provide guidance and counselling whenever required. If students faced problem in particular subject it is duty of mentor to inform the concerned subject teacher and sought out the problem of student. Minimum 5 to 7 meetings are arranged by mentors for their mentee in each semester.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
100	8	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	9	7	7	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	139	2016-17	11/11/2016	15/03/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is concerned that students should be evaluated continuously for continued achievement. The institute of vocational studies college is affiliated to Guru Gobind Singh Inderprasth University (GGSIPU). In accordance of university guidelines, the examination and the best practices used for good assessment and evaluation in the form of formative and summative. The continuous evaluation is processed by different academic and non-academic activity for the promotion of experiential learning. The method of continuous evaluation is used for practical subjects as well. Based on the results of the students internal tests, the department will carry out internal evaluations for all subjects.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute creates an academic calendar at the beginning of each semester in accordance with the Universitys schedule, which includes a variety of curricular, extracurricular, and co-curricular events. The calendar is pasted on the notice board and made visible on notice boards. With regard to any alterations recommended by the university, it is updated and amended. The calendar is used to arrange every lesson and assessment, assuring strict adherence. Coherence of Internal Continuous Evaluation with Academic Calendar:

1. An agenda prior to the start of each semester, the coordinator for that department creates the timetable in accordance with the requirements of the affiliating university for the amount of credit hours for each topic and the academic calendar.
2. With the allocation of teaching subjects to respective faculty members, the course file of each teaching subject framed by them.
- 3.

The internal examination is followed in accordance of the institutional academic calendar for pupil teacher's continuous growth and development in the form of written and oral examination. 4. Each faculty designed question papers and approved by the Principal Madam. 5. The answer sheet is re-evaluated by the Head of Examination In-charge for neutral and transparency

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.awadh.org.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
139	BEd	Education	92	92	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_na_](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	00	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	1	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	38	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Community Work in collaboration with NGO Earth Saviours Foundation	NGO Earth Saviours Foundation	3	92
Street Play on Save Delhi at Govt. School	IVS and Govt. Schools	3	92
Distribution of Mid Day Meal	Govt. Schools	3	92
Cloth Distribution at the Slums of Chirag Delhi	Slums	3	92
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NA	Nil	0	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nil	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Preliminary School Engagement	Internship	GGSSS No. 1, Sector-IV, Dr. Ambedkar Nagar, New Delhi, School	10/08/2016	03/12/2016	95

ID-1923045

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.85	1202847

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Others	Newly Added
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
New LMS Software	Fully	Latest	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4750	Nil	102	Nil	4852	0
Reference Books	545	Nil	18	Nil	563	Nil
Journals	18	Nil	Nil	Nil	18	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	0	0	0	0	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	0	0	0	0	0	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.5	6.51	27.5	27.83

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure, policies for maintaining, utilizing physical, academic and support facilities-laboratory, library, sports complex, computer, classrooms etc., Institution has proper functioning under IQAC Cell and it follows policies for maintaining, utilizing resources under each and every categories. These are highlighted below: Under physical support we have various labs, sports, Yoga Gym to facilitate students. There is also facilities for differently abled students such as Lift/braille etc., to assist the student's need and maintain inclusiveness in college. Institute are facilitated with ICT equipped class rooms and smart board facility are also available in college. Laboratories: Institutions has various labs such as science, mathematics, social science, Language Lab which help in smooth teaching and learning process in the institute, Moreover, students facilitated with the labs and full-fledged Art Craft room helps in developing students aesthetic skill to upgrade their teaching and learning. There is a proper system of academic functioning in institution under IQAC academic committees, various policies are framed and executed for whole year. According to academic calendar assessment of students are done under various categories, seminar, conferences, and Faculty Development Programme are organized to ensure the quality of future teacher. Moreover, ICT based learning is are specific quality along with Smart Class Rooms to assist the students academic needs.

NA

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	NA	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	22

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2017	10	B.Ed.	Education	NA	M.Ed, and others
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	41
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Matka Decoration	Institutional Level	150
Carom Game	Institutional Level	150
Teacher's Day Card Making	Institutional Level	155
Vase Making Competition	Institutional Level	156
Friendship Band Making	Institutional Level	160
Rakhi Making Competition	Institutional Level	160
Solo Dance Competition	Institutional Level	130
Food Without Fire	Institutional Level	140
Independence Day	Institutional Level	155
Teachers' day celebration	Institutional Level	180
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Anugoonj	National	Nil	3	Nil	Jeffy John, Sakshi Joshi and Jyotika Gupta
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NA

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute of Vocational Studies adopts democratic ways of doing things. All the decisions are not taken in isolation. All the teachers participates equally in the academic planning for upcoming session. Here are two practices followed in the institution:- 1. Academic Planning for the upcoming session is done before the commencement of the session and all the teachers and principal participants equally. Planning of co-curricular cultural events, annual sports day and annual day (Awadh Day) all the teachers, principal and multitasking staff sit together to finalize the list of events, venue, financial aspects of everything. 2. Best practices- B TITLE OF THE PRACTICE Tree plantation drive and Institute Of Vocational Studies Institute Of Vocational Studies believed in green India therefore conducts tree plantation drive in the college regularly.

OBJECTIVES OF THE PRACTICE The main focus on the tree plantation is to inculcate a positive attitude towards planting more trees. this drive is a step head towards achieving sustainable development goals launched by United Nation organisation . CONTEXT OF THE PRACTICE The tree plantation drive synthesis the youth in standing together as a United community in protecting the mother earth and securing the healthy future. THE PRACTICE The plantation in college provides a clean and green environment for students as well as teachers it is a well known fact that plants and trees have immense importance in a human beings life so we as a Global citizens should feel responsible enough to protect and preserve the planet Institute Of Vocational Studies emphasizes deeply on this noble cause.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Semester system is followed in B.Ed. programme to improve the performance of students in external examinations, internal examinations are held in every semester. Mock viva are also conducted so that students could appear successfully in front of external examiners. Remedial classes are also held to resolve the doubt queries of

	<p>the students. Answer sheets are carefully checked and scope of improvement is discussed with every student. Continuous assessment is done throughout the academic year.</p>
Teaching and Learning	<p>Classes are held regularly in B.Ed. course. To improve the quality of teaching and learning, all the teachers were asked to use ICT tools to teach content effectively. Quality of content was checked by the head of department before teaching. To make learning smooth batch of 92 students is divided into 2 groups and made to sit in two classes so that all the queries doubts could be dealt properly. After teaching few units, class test were conducted to achieve the teaching objectives. Continuous assessment is done throughout the academic year.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Quality improvement strategies adopted by institution with regard to physical infrastructure:- 1. Our college has canteens within the college premises for teachers, students and non teaching staff. 2. The college has well maintained lift facility for differently abled students and all teachers and students. 3. The college has hygienic toilets blocks maintain separately for boys and girls, gymnasium, cycle stands, students common rooms (Separate for boys and girls) 4. We have CCTV surveillance facility, computerized library and office with internet facility Laboratories - In IVS, all laboratories, including ICT lab, language lab, mathematics lab, social science, lab and science lab are well equipped with all modern and scientific instruments. computer, internet facilities and other modern teaching aids:- students, teachers and office staff use the internet, modern audio-visual teaching aids i.e. LCD Projector, overhead projectors.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Institute follows the guidelines of the University for taking the admission and completing the process. The admission form, brochure is released on the University website every year. The upcoming notice for admission are also released on university website timely</p>

and institution follows the same. <https://ipu.admissions.nic.in/IpuAdmiss/page/Page?PageId1LangIdP>

Planning and Development

Academic calendar of the institution is prepared on the basis of University Academic Calendar every year. The academic calendar is uploaded on the website of the institute before the commencement of the new session.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nil	Nil	9	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
INTEGRATING ICT IN TEACHING LEARNING PROCESS	9	26/12/2016	30/12/2016	5
LEADERSHIP DEVELOPMENT	9	19/06/2017	23/06/2017	5
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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NA	NA	Govt. Scholarship
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts the statutory audit from independent chartered accountants every year. The Internal audit has been conducted by the management itself due to there is no statutory requirement for the same.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil
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6.4.3 – Total corpus fund generated

36.26

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating Body (GGSIPU)	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	na	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	00	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water harvesting system is installed in the campus of the institute 2. Paperless mode of communicating academic and non academic information via email and other connectivity modes 3. Plastic free campus 4. Provision for separate dustbin for Wet and dry waste 5. We have rich green campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Vocational Guidance Placement Services- Display of Advertisement on weekly basis Mock Interview sessions Participation in job fair organized by AAHVAN NGO
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.awadh.org.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No of students who cleared CTET - 41 Pass percentage is 100

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The college Institute of Vocational Studies has identified the broad objectives which college should strive to achieve during the period which are highlighted as under:

- To organize variety of co-curricular activities for holistic development of student in this competitive world.
- To organize workshops for students on skill development programme.
- To organize awareness programme on entrepreneurship for students.
- To organize more seminars / workshops on use of ICT in quality teaching and learning.
- To organize quality workshop and research methodology for quality research work.
- To organize, inter and intra college cultural festival for social and aesthetic development of students.
- To ensure quality of academic programme.
- To ensure regular participation of students in field trips, excursions debates for all over development of student.
- Arrangement of remedial and tutorial class.
- To organize more skill oriented certificate course.
- To develop entrepreneurship skills among students.
- Sport facilities necessary equipment to be made available in the Auditorium for various indoor games.

Infrastructure:

- Expansion of college library.
- To create /arrange additional lecture rooms by optimally utilizing the available space.
- To create more canteen facility for student and staff members.

Learning Resources:

- To upgrade library resources to include library digital content which can be accessed by students and faculty online.
- Provide digital content of video lecture, study notes to be made available on the official website by Teachers.
- Faculty members shall be encouraged to create blogs regarding the foundational and respective pedagogy subject.

Research and extensions:

- Promotion of research culture among faculties and students.
- Organize National/International Seminar/conferences.
- Publication of Research paper through college website.